

Fire Extinguisher Check Sheet Maintenance Shed



1. Generally, fire extinguishers are only tested and inspected annually by a Service Engineer. Thereafter, any damage or problems may leave the extinguisher unserviceable for some considerable time before being rectified. This then becomes a potential life safety issue.
2. The LRGC Committee should ensure that a suitable member regularly checks (at least once a month) the fire extinguishers located in club premises.
3. This visual inspection will record the type and number of extinguishers at each "Fire Point" and ensure that the equipment is serviceable, available for use and unobstructed:-

Are the extinguishers located on the Fire Point /Wall Bracket - unit missing or moved?
Are there signs of accidental or malicious discharge or unit having been used?
Are the Safety Pins or Tamper Seals disturbed, missing or broken?
Are there any visual defects (i.e. dents, scored body or leaking)?
Are they unobstructed & visible, with their operating instructions facing outwards?
Are the indicator gages (where fitted) in the green segment? (if in red, inform Club Safety Officer)

Any suspected defects or malicious discharges must be recorded, and reported promptly to the Club Safety Officer.

4. Monthly checks should be recorded (see appendix A) with records kept in a safe place. Records should include any remedial action taken by whom and when.

